

**THE NEXT MEETING OF THE BOARD OF MELIN HOMES LIMITED
WILL TAKE PLACE IN THE LEARNING ZONE, TY'R EFAIL
ON WEDNESDAY 19 JULY 2023 AT 6.00 PM**

A G E N D A

No.	Item	Presenter	Time
1.00	Attendance 1.00 Members Present 1.01 Apologies for Absence 1.02 Declarations of Interest - Paragraph 2 Schedule 1 of the Housing Act 1996 – Board members and staff are reminded that they must declare an interest as appropriate, in any item being considered by the Board.	Chair	18:00 - 18:02
2.00	Minutes of the last Meeting held on 31 May 2023	Chair	18:02 - 18:05
2.01	Minutes from the Audit and Assurance Committee meeting held on 21 June 2023	Chair	18:05 - 18:08
3.00	Matters arising not covered elsewhere on the agenda.	Chair	18:08 - 18:10
4.00	Reporting the use of Written Resolutions, Chairs Actions or Urgent decisions taken between meetings – Paragraph 2 Schedule 1 of the Housing Act 1996 and Use of the Seal.	Thomas Broadhead	18:10 - 18:15
4.01	Urgent decisions taken between Meetings - Chairs Actions None		
4.02	Paragraph 2 Schedule 1 of the Housing Act 1996 – Exemption 1: Employment of employees' relatives Recommendation It is recommended that: <ul style="list-style-type: none"> • The Board note and approve the decision of the Chair, Vice Chair and Chief Executive on the 25 May 2023 under delegated authority for approval outside of the Board meeting cycle for the offer of employment to close relatives of employees under Exemption 1 in accordance with Paragraph 2 Schedule 1 of the Housing Act 1996. 		
4.03	Use of the Seal Report recommendations It is recommended that: <ul style="list-style-type: none"> • The Board note that the Use of the Seal has been applied to X documents, X through Power of Attorney & Electronic Seal and X documents by Underhand DocuSign since the last meeting of the Board on 31 May 2023. 		

Reports for Decision			
5.00	<p>Annual Statutory Accounts for the period 1 April 2022 to 31 March 2023 for Melin Homes and Henry Burton Almshouses and Candleston</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Elizabeth Howard	18:15 - 18:25
6.00	<p>Group Annual Corporate Financial Strategy</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Peter Crockett	18:25 - 18:35
7.00	<p>Development Strategy</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Gerrard Williams	18:35 - 18:45
8.00	<p>Development Approvals</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Gerrard Williams	18:45 - 18:55
9.00	<p>STAR Action Plan</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Tom Broadhead	18:55 - 19:05
10.00	<p>Self-Evaluation</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Tom Broadhead	19:05 - 19:15
11.00	<p>Probity Policy</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Tom Broadhead	19:15 - 19:25
Reports for Discussion			
12.00	<p>Monthly KPI Report</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Tom Broadhead	19:25 - 19:35
13.00	<p>Decarb Strategy Update</p> <p>Report recommendations: It is recommended that:</p> <ul style="list-style-type: none"> • 	Adrian Huckin	19:35 - 19:45
14.00	<p>REPORTS FOR INFORMATION (See book in Resources on Decision Time)</p> <p>From the Reports for Information contained within the Resources Section, are there any questions you wish to raise at this point?</p> <p>1. Leadership Report</p>	Chair	19:45 - 19:55

	2. Development Report		
15.00	Any Other Business	Chair	19:55 – 20:05
16.00	<p>Date of Next Meeting</p> <p>The next Board Learning Seminar is an online meeting scheduled to take place on Wednesday 11 October 2023 at 5:00 pm, via Zoom.</p> <p>The next AGM and Board meeting is an in-person meeting scheduled to take place on Wednesday 20 September 2023, at 5.00 pm. in the Learning Zone, Ty'r Efail.</p>	Chair	